



Volunteer Coordinator Opportunity – CommuniKICKS Soccer Program

CommuniKICKS is an annual 8-week community soccer program held at Suddaby Public School in Central Frederick. It engages about 80 children, helping them build skills, confidence, and teamwork in a fun, safe, and inclusive environment.

We are currently looking for **1 Volunteer Coordinator** to help organize and support this valued neighbourhood program. This role is ideal for a parent or community member who wants to make a meaningful impact close to home.

Why This Is a Great Opportunity for Parents & Community Members:

- **Strengthen Neighbourhood Connections:** Help ensure neighbourhood kids have access to an active and fun recreational opportunity close to home.
- **Model Community Involvement:** Demonstrate leadership and civic engagement for your children.
- **Flexible Volunteer Leadership:** Make a meaningful contribution without a big time commitment.

Position Responsibilities:

- Facilitate an introductory training session for the coaches.
- Ensure equipment (nets, pinnies, cones, etc.) is organized, accessible, and properly stored.
- Conduct in-person registration on the first day of the season, checking participant names against the registration list to ensure accurate attendance and proper enrollment.
- Supervise all sessions to ensure smooth operation, addressing any issues promptly and maintaining a positive, safe environment for participants.
- Ensure the timely return of all equipment, uniforms, and materials to the CNFA at the end of the season.

We're Looking For Someone Who:

- Enjoys connecting with other parents and families
- Is organized and comfortable managing schedules and registrations
- Feels confident communicating by email and using Google Workspace
- Wants to make a meaningful impact in our neighbourhood

Commitment Details:

When: Wednesdays, 5:45pm – 7:45 pm

Dates: May 6 – June 24, 2026 (8 weeks)

Where: Suddaby Public School fields

Time Commitment: Program evenings plus light planning and coordination before and during the season.

How to Apply:

Apply by **Monday, March 30, 2026** by emailing the Central Frederick Neighbourhood Association at central.frederick@gmail.com.